

# RAMSEY TOWN COUNCIL

You are hereby summoned to attend a meeting of Ramsey Town Council to be held at **7pm on Thursday 11th April 2024**, at **11 Great Whyte, Ramsey**, when the following items of business will be transacted: -

**Please ensure all mobile phones are switched off or turned to silent during the meeting.**

Lisa Renfree

5th April 2024



Town Clerk/RFO

## A G E N D A

### APOLOGIES FOR ABSENCE

#### 1. DECLARATIONS OF INTEREST

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### 2. PUBLIC PARTICIPATION

To allow 20 minutes for any members of the public to address the Council.

#### 3. MINUTES

To approve as a correct record, the Minutes of the meeting of the Council held on 14th March 2024.

#### 4. PLANNING

**1.1 24/00404/S73** Removal of Condition 3 (Approved Plans) for 23/01326/OUT Fenced compound adjacent 5 Mereside Drove, Ramsey Mereside.

**1.2 24/00345/HHFUL** Erection of Orangery 84 Herne Road, Ramsey St Marys.

**1.3 24/00434/FUL** Subdivision of existing dwelling (Use Class C3) to create a childcare nursery (Use Class E (f)). Including single storey extension – 72A Great Whyte, Ramsey.

**Please can Councillors look at the plans on Huntingdonshire District Council Planning Portal before attending the meeting.**

#### 5. FINANCE ITEMS

- a) Financial Summary - Cash book to 31/03/24 – to be tabled
- b) Expenditure Transactions – to be tabled.
- c) Library donation request

#### 6. AMENITIES, CEMETERIES, HIGHWAYS AND LEISURE ITEMS

- a) Use of SID at Pondersbridge
- b) Replacement of equipment quote (xylophone) for Ramsey Forty Foot play park
- c) Mortuary Chapel board

- d) Electric box Great Whyte
- e) Office - shed
- f) Permission for use of King George Field by Ramsey Bouncers

**7. WORKING PARTIES**

To discuss working party configuration for the new civic year.

**8. TOWN MAYOR'S AND CLERK'S CORRESPONDENCE**

- a) Queens Jubilee Tree Presentation by Ladies Probus to take place on 26 April 11am.
- b) Permission has been given for parking restrictions along Field Road
- c) 20 mph to commence 14 April 2024
- d) Data Protection (emails)

**9. ATTENDANCES AT MEETINGS AND ORGANISATIONS:**

**10. DISTRICT AND COUNTY COUNCILLOR UPDATE:**

**11. MEETING DATES**

The next meeting of Ramsey Town Council (Planning) will take place on 25th April at 7pm.

## RAMSEY TOWN COUNCIL

### MINUTES OF RAMSEY TOWN COUNCIL MEETING

held on Thursday 14 March 2024 at 7:00pm Ramsey Town Council 11 Great Whyte, Ramsey

**Present:** - Councillors J Aubin, R Brereton, J Bufton, J Clarke, M Clarke, A Costello, S Corney, V Fendley,

L Knight, A Lavender, C Maskell, J Palmer, G Rayment, N Soer, P Taylor, E Welsh.

**In Attendance:** L Renfree, Town Clerk.

**240. Apologies for Absence** – Cllr Davidson

**241. To Receive Declarations of Interest** -

Councillors Brereton and Corney declared a non-pecuniary interest in Minute No.244, Planning Applications, as a Member of the District Council's Development Management Panel and reserved the right to change their views when presented with applications at the Panel.

**242. Public Participation** There were two members of the public present.

**243. Minutes of the last Meeting to be Approved** – Minutes of 8th February 2024 were unanimously **APPROVED**.

**244. Planning Applications for Consideration**

**1.1 24/00211/TREE** – T1 – Sycamore – Remove deadwood and crown raise to 4.5m. T2, 3 and 4 – Sycamore – Re-Pollard previously worked on Sept 2017. 2 Parkholme Gardens Ramsey Huntingdon.

PE26 1GS. Council voted Unanimously for the Tree Officer to do whatever they deem necessary.

**1.2 24/00199/REM Reserved matters application for Access, Appearance, Landscaping, Layout and Scale following outline Approval of 20/01716/OUT for planning a single dwelling Land North**

**East of 11A to 15 Star Lane-** Council stated that having approved the outline application. Council voted Unanimously for the District Council to accept the reserved matters on this application.

**1.3 24/00291/HHFUL Proposed single storey rear extension 109 Herne Road Ramsey St Marys Huntingdon PE26 2SY.** Council voted **UNANIMOUSLY** in favour of the District Council approving this application, Councillors felt it was in keeping with the area, and there were no neighbouring objections.

**1.4 24/00077/FUL Proposed bungalow and extend drop kerb to facilitate new parking arrangements for host property Land rear of 38 The Malting Ramsey.** Council voted **UNANIMOUSLY** in favour of the District Council approving the application. They felt there was adequate space for the bungalow and parking arrangements. There were no neighbouring objections.

**1.5 23/01693/FUL Erection of building for office and storage use, following demolition of agricultural buildings, with access and hardstanding works. Agricultural Building Oak Farm The Hollow, Ramsey.** Council voted **UNANIMOUSLY** for the District Council to approve this application. There are no neighbouring objections.

**245. Planning Other Business**

To note that HDC has received an appeal against its refusal of application ref: 22/02000/FUL – 294 Herne Road, Ramsey St Mary's – Proposed demolition of existing residential property and construct 2 detached dwellings with garages. - **NOTED**

**246. County Councillor Report**

Cllr Costello gave an update on the proposed 20mph zoning. This has been delayed but the finance has been extended for two months and the work should start in April 2024.

The yellow lines proposed for Prince's Street and Star Lane will be a delegated decision as the Officers have received negative comments.

Cllr Costello updated councillors on the Puddock Road decision.

**247. Finance Items**

a) Financial Summary -Cash Book to 29/02/24 – **Noted**

- b) Expenditure Transactions – **APPROVED** Unanimously.
- c) Carnival grant request – Council **APPROVED** a donation of £2,000
- d) Solar panel quote – Council **APPROVED** the solar panel quote but asked the Clerk to apply for a grant.

**248. Amenities, Cemeteries, Highways and Leisure Items.**

- a) Grounds Maintenance contract – The Clerk updated the Council on the meeting with Head of Operations Jon Woolley and the Mayor. Once a quote comes in a working party meeting will be called.
- b) Christmas Lights postal address- Council **APPROVED** Unanimously for the Christmas Lights team to use the postal address for mail and parcels.
- c) Hire of the Meeting room – Churches – Council **APPROVED** Unanimously for Church groups to hire the Meeting room.
- d) Key Box for the Meeting room door – Council **APPROVED** Unanimously for a key box to be used for the hire of the Meeting room. The Clerk read an email from the Insurance company Zurich approving the use of the key box.
- e) Ramsey Forty Foot SID (speed indicator device) – The Clerk confirmed the SID in Forty Foot has been purchased by Ramsey Town Council and that David McCandless' team maintain the unit. The device needs new batteries and a neighbour has kindly agreed to charge them up. Council **APPROVED** Unanimously to purchase a new SID for Forty Foot.

**249. Finance Working Party Recommendations.**

- a) Ramsey Junior School – Grant for a Circus. Council **Voted REFUSAL** 14 For 2 Against. It was stated that the council were concerned about setting a precedence but would meet with the PFA to look at future ways of working.
- b) Plough Day & Country Fair (29 Sept) £30 grant request from Rural Museum towards book tokens for children's scarecrow comp. Council Unanimously **Voted APPROVAL**.
- c) End of Tenancy price to agree with the Estate – Council Unanimously **Voted APPROVAL** for the final agreement of £2,100.
- d) Quote for clearing the Cemetery Dyke – Council asked the Clerk to get two other quotes.
- e) Asset Register – Council **Voted APPROVAL** of the current Asset Register with the addition of the Phone box, defibrillator, Ram on the Roundabout.
- f) Risk Assessment Ratification – Council Unanimously **Voted APPROVAL** for the 2024 Financial Risk Assessment.
- g) Outstanding Loans Balance – Clerk to update at the April 2024 meeting.
- h) Fenland Light Railway Grant £250 towards health and safety signage. **APPROVED** unanimously.
- i) Choral society grant towards choral books £250 **APPROVED** unanimously.

**250. Succession Planning**

Clerk outlined the necessity for a Receptionist / Administrator on a Thursday and Friday. Council **APPROVED** unanimously for the position to be filled. Council asked for the Employment Working Party to be reactivated. Clerk outlined the need for a succession plan to be in place for the future of the Administration positions. Council asked for more information to come back to the May 2024 meeting.

**251. Engagement Document**

Council **APPROVED** unanimously to adopt the Engagement Document.

**252. D Day 80<sup>th</sup> Anniversary Arrangements**

Council **APPROVED** unanimously to work with the Royal British Legion to commemorate the D-Day anniversary.

**253. Town Mayor's and Clerk's Correspondence.**

- a) Current Update of ongoing projects was tabled. **Noted**
- b) HDC Bio-diversity grant – Clerk updated the Councillors that Ramsey Town Council has been shortlisted to the next round. **Noted**
- c) Clerk updated the Councillors on the insurance claim. **Noted**
- d) Clerk asked if the Council would allow the chairs to be used by the Thomas a Becket Church from Easter to the end of July. Council **APPROVED** unanimously.

e) Council **REFUSED** by 14 for and 2 abstentions (Cllrs Fendley and Brereton) the Pavilion's request for a sign to be attached to the pillar at King George V gates. They were advised to contact Cambridgeshire County Council for a Finger board.

**254. Attendances at Meetings and Organisations.**

Cllr Fendley updated Council on the meeting for the Neighbourhood Plan, the next meeting is planned for 4<sup>th</sup> April 2024 6:30pm at the Community Centre.

**255. District and County Councillor Update.**

Cllr Brereton updated Council on the Green bins, informing Councillors that there will every Saturday from April a refuse unit for residents to place their green waste. This will be sited at One Leisure.

**256. Meeting Dates.**

The next meeting of Ramsey Town Council (Planning) would take place on Thursday 28th March at 7pm.

Town Mayor \_\_\_\_\_ Date \_\_\_\_\_