

# RAMSEY TOWN COUNCIL

You are hereby summoned to attend a meeting of Ramsey Town Council to be held at **7pm on Thursday 14th December 2023**, at **11A Great Whyte, Ramsey**, when the following items of business will be transacted: -

**Please ensure all mobile phones are switched off or turned to silent during the meeting.**

Lisa Renfree

8th December 2023



Town Clerk/RFO

## A G E N D A

### APOLOGIES FOR ABSENCE

#### 1. DECLARATIONS OF INTEREST

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### 2. PUBLIC PARTICIPATION

To allow 20 minutes for any members of the public to address the Council.

#### 3. MINUTES

To approve as a correct record, the Minutes of the meeting of the Council held on 9th November 2023.

#### 4. CO-OPTION OF NEW TOWN COUNCILLOR.

#### 5. PLANNING

**1.1 23/02174/FUL** Proposed change of use of garage to form small animal clinic – 288 Ugg Mere Court Road, Ramsey Heights.

**1.2 23/02147/FUL** Proposed demolition of existing bungalow and build two new bungalows and detached garages – 294 Herne Road, Ramsey St Marys.

**1.3 23/02168/HHFUL** Erection of a single storey rear and side extension – Living Accommodation 171 Herne Road, Ramsey St Marys.

**1.4 23/02187/OUT** Outline application with access (all matters reserved) for the erection of up to 4 dwellings and detached garages – Land Rear of Westward House, Bury Road, Ramsey.

**1.5 23/02167/FUL** Proposed single traveller pitch with associated mobile home, touring caravan and dayroom for family who have their immediate family adjacent the site – Whites Yard, Middle Drove, Ramsey Heights.

#### PLANNING – OTHER BUSINESS

- Disabled parking place, Mill Lane for resident in Oswald Close.
- Tree Preservation Order 23/027 – 1 Hollow Lane, Ramsey.

**Please can Councillors look at the plans on Huntingdonshire District Council Planning Portal before attending the meeting.**

## **6. FINANCE ITEMS**

- a) Bank reconciliation figures (Cash book) to 30/11/23 – attached.
- b) Financial Budget Comparison to 30/11/23 – attached
- c) Expenditure Transactions – to be tabled
- d) Budget 2024/25 – Council to decide on precept amount - attached
- e) LHI BID 2024 - Road Safety Improvements on behalf of Abbey College.
- f) Grant request – Neotists Tourism website - attached – Finance Working Party recommends refusal
- g) Grant request – Ramsey Senior Citizen’s dinner
- h) Grant request for grass cutting – St Thomas’ Church, Pondersbridge – Finance Working Party recommends approval.

## **7. AMENITIES, CEMETERIES, HIGHWAYS AND LEISURE ITEMS**

- a) Abbey College Road Safety Campaign and Consultation on LHI Bid
- b) To consider applying for a Vehicle Weight Limit through High Street and Great Whyte.
- c) New bus shelter maintenance (Biggin Lane development S106 agreement)

## **8. NEW CIVIC CENTRE – UPDATE Cllr Corney**

- Notice to vacate current office on 31st December 2023 and new office to operate from 2nd January 2024
- Evacuation chair
- Official opening
- Annual photo.
- Rental of separate office

## **9. NEW EMAIL ADDRESSES**

## **10. TOWN MAYOR’S AND CLERK’S CORRESPONDENCE**

- a) Current update – tabled
- b) Police email in response to resident’s concerns
- c) HDC Garden Waste Subscription Service - Councillors’ Handbook – circulated by email
- d) Anglian Water email – new storm tank – attached

## **11. ATTENDANCES AT MEETINGS AND ORGANISATIONS:**

## **12. DISTRICT AND COUNTY COUNCILLOR UPDATE:**

## **13. MEETING DATES**

The next meeting of Ramsey Town Council will take place on 11th January 2024 at 7pm. The list of meeting dates for 2024 – attached.

## RAMSEY TOWN COUNCIL

### MINUTES OF RAMSEY TOWN COUNCIL MEETING

held on Thursday 9 November 2023 at 7:00pm Ramsey Town Council 7 Church Green, Ramsey

**Present:** - Councillors J Aubin, R Brereton, J Bufton, J Clarke, S Corney, B Davidson, V Fendley, A Lavender, C Maskell, G Rayment, N Soer, P Taylor, E Welsh. **In Attendance:** - L Renfree, Town Clerk.

180. **Apologies for Absence** – Cllrs, M Clarke, A Costello J Palmer. J Howe resigned from the Council with immediate effect.

181. **To Receive Declarations of Interest** -

Councillors Brereton and Corney declared a non-pecuniary interest in Minute No.184, Planning Applications, as a Member of the District Council's Development Management Panel and reserved the right to change their views when presented with applications at the Panel. Cllrs Brereton & Rayment declared a non-pecuniary interest in item 186e, Cllr Corney 186d. Cllr J Clarke 187b.

182. **Public Participation** No members of the public. Kay Loades the newly appointed Council Receptionist/Admin introduced herself to council. Council also wished Cllr Costello a very happy birthday.

183. **Minutes of the last Meeting to be Approved** – Minutes of 12th October 2023 were **APPROVED** unanimously as a correct record. The minutes were duly signed.

184. **Planning Applications for Consideration**

1.1 **23/02063/TREE** Work required to get electricity to Phase 2 development – 1 Carver Way, Ramsey. **APPROVED** – unanimously based on whatever the Tree Officer deems necessary.

185. **Planning Other Business**

To receive the Planning Application Tracker – Noted. Council thanked Amanda for her hard work on the document.

186. **Finance Items**

a) Bank reconciliation figures to 31/10/23 – **Noted**

b) Financial Budget Comparison to 31/10/23 – **Noted**

c) BACS/ Cheques list approval – **APPROVED** Unanimously.

d) Grant request towards mower servicing from Ramsey St Marys Parish Church. **APPROVED** 13 For, 1 Abstention to pay the invoices once received.

e) Grant request Ramsey Senior Lunch Club – **APPROVED** unanimously to donate £425, 50% of the costs.

f) Grant request Ramsey Mereside Village Association – **APPROVED** unanimously £250 towards the over 60s Christmas meal.

g) Hunts Volunteer Centre – **APPROVED** unanimously to donate £4,500

187. **Amenities, Cemeteries, Highways and Leisure Items.**

a) Grounds maintenance – Clerk updated on the work started for costing the grounds maintenance for 24/25.

b) Ramsey St Mary's playing field – grounds maintenance. Clerk outlined an invoice received for £5,400 including vat. Council agreed to pay the invoice but want an outlined invoice for any future work including how many cuts and extra work undertaken. **APPROVED** 13 For 1 Abstention. Clerk to take to the Finance Working Party.

c) Flooding – The Clerk outlined to the Council about the residents talking to the office over flooding. The Receptionist/Admin Kay has been putting together information to support the residents and with the support of Cllr Fendley will have a document to bring to Council in

December. Cllr Brereton informed the Council he was meeting with David Wilson Homes on Monday 13<sup>th</sup> November to discuss the issue.

d) Ramsey Ladies Probus tree planting (Two – Queen’s Jubilee and King’s Coronation. – Council agreed to ask the Probus Ladies to ask if they would be happy to plant them in the Lawn Cemetery.

**188. Finance Working Party.**

a) To consider comments regarding the budget from the Finance Working Party meeting held on 26<sup>th</sup> October 2023. The Clerk went through the proposed budget for 24/25 and gave an overview of each potential income and outgoing. Councillors were asked to email in any amendments or additions required so a final budget can be appointed at the next Finance Working Party meeting.

b) To consider recommendations regarding play park equipment – Cllr Fendley talked through the agreed play park equipment which is now on order. Then Cllr Fendley talked through some more play park equipment that could be funded through CIL for King George V play park and for the Queen Elizabeth II playing field and Ramsey Forty Foot playing field. Council

**APPROVED** unanimously an amount up to the value of £35,000 but it must be ordered by 1<sup>st</sup> December to not incur a price increase.

**189. New Civic Centre Update.**

Cllr Corney gave an update on the new Offices.

Waiting for Building control to go in. The snagging list is being worked on. Plan to be in for December.

**190. New Email Addresses.**

The Clerk explained the reason for the new .gov.uk email addresses and asked the Councillors to sign in to the new email accounts. If any problems to contact the office or Cllr Davidson who has offered to assist.

**191. Town Mayor’s and Clerk’s Correspondence.**

a) Current Update of ongoing projects was tabled. **Noted**

b) Remembrance Events - **Noted**

c) Pond Update - **Noted**

d) Booth’s Hill Update - **Noted**

**192. Attendances at Meetings and Organisations.**

Cllr Costello had attended a meeting to agree the 20mph zone – decision to follow.

Cllr Fendley and Cllr Maskell attended a Planning training session – Very helpful course.

Cllr Brereton confirmed that Lidl project was still going through and they have interest from other retailers.

The Clerk Lisa Renfree had attended a two day Cemetery Course.

**193. District and County Councillor Update.**

Nothing to report this month.

**194. Meeting Dates.**

The next meeting of Ramsey Town Council would take place on Thursday 14<sup>th</sup> December at 7pm.

Town Mayor \_\_\_\_\_ Date \_\_\_\_\_