

RAMSEY TOWN COUNCIL

You are hereby summoned to attend a meeting of Ramsey Town Council to be held at **7pm on Thursday 11th August 2022**, at **7 Church Green, Ramsey**, when the following items of business will be transacted: -

Please ensure all mobile phones are switched off or turned to silent during the meeting.

A G E N D A

APOLOGIES FOR ABSENCE

1. DECLARATIONS OF INTEREST

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

2. PUBLIC PARTICIPATION

To allow 20 minutes for any members of the public to address the Council.

3. MINUTES

To approve as a correct record, the Minutes of the meeting of the Council held on 9th June 2022.

4. PLANNING APPLICATIONS

1.1 22/01079/FUL Proposed two storey extension to unit 26 to provide enlarged industrial unit including to extend mezzanine floor and 4 new industrial units to existing yard to side of vacant unit 25 – 26 Highlode Industrial Estate, Stocking Fen Road, Ramsey.

1.2 22/01355/HHFUL Part first floor side extension and part two storey rear extension – 8 Hollow Lane, Ramsey.

1.3 22/01482/HHFUL Installation of two Velux style roof windows and replacements of 3 wall windows to bedroom 1, bedroom 2 and shower/toilet – Flat 2, 90 High Street, Ramsey.

1.4 22/01547/PIP Erection of replacement dwelling following demolition of former chapel building and outbuilding – Disused church, The Hollow, Ramsey.

1.5 22/01591/HHFUL Proposed single storey side extension including part demolition of existing extension – 84 Hollow Lane, Ramsey.

1.6 22/01593/HHFUL Proposed two single storey rear/side extensions to dwelling – 89 Great Whyte, Ramsey.

5. FINANCE ITEMS

- a) Bank reconciliation figures to 31/07/22 – see attached
- b) Financial Budget Comparison to 31/07/22 – see attached
- c) BACS/Cheque list to be approved – see attached

6. AMENITIES, CEMETERIES, HIGHWAYS AND LEISURE ITEMS

- a) Slade Dyke – Grant and future maintenance
- b) LHI - Wood Lane footpath- update
- c) Swing replacement at Millfields
- d) To approve Operation London Bridge Protocol
- e) To receive a resident's proposal for wild flowers in closed cemetery - attached
- f) To approve proposal for work to investigate water leak in cemetery
- g) Facebook page

- h) Maintenance contract
- i) Slade Close access & parking
- j) Mill flats wall
- k) Pond

7. EMPLOYMENT WORKING PARTY

Update

8. WORKING PARTY MEMBERS

9. RETENTION AND DISPOSAL POLICY

To consider and approve a policy for the retention and disposal of the Council's documents – previously circulated

10. NEW CIVIC CENTRE

a) Update

11. TOWN MAYOR'S AND CLERK'S CORRESPONDENCE

- a) Councillor Mrs Renfree resignation
- b) Councillor co-option request
- c) Hereward Rising Event

12. ATTENDANCES AT MEETINGS AND ORGANISATIONS, TOWN MAYOR'S ANNOUNCEMENTS AND COVID-19 UPDATE

13. MEETING DATES

The next meeting of Ramsey Town Council (Planning) will take place on 25th August 2022 at 7pm (pending receipt of plans.)

Gary Cook

5th August 2022



Town Clerk

RAMSEY TOWN COUNCIL

MINUTES OF RAMSEY TOWN COUNCIL MEETING

held on Thursday 14 July 2022 @ 7pm Ramsey Town Council 7 Church Green, Ramsey

Present: - Councillors R Brereton (Mayor,) J Bufton, J Clarke, M Clarke, S Corney, A Costello, V Fendley (Deputy Mayor,) A Lavender, G Rayment, N Soer and P Taylor. **In Attendance:** - G Cook, Town Clerk.

The Mayor welcomed Cllr Taylor to the meeting.

74. **Apologies for Absence** – Cllrs J Palmer and L Renfree.

75. **To Receive Declarations of Interest** -

Councillors Brereton and Corney declared a non-pecuniary interest in Minute No.78, Planning Applications, as Members of the District Council's Development Management Panel and reserved the right to change their view when presented with applications at the Panel.

76. **Public Participation** – There were seven members of the public present. Work on the pond is scheduled to start the second week in October. Questions were also asked regarding defibrillators and litter bins. Two gentlemen gave a presentation on the Huntingdonshire Volunteer Centre.

77. **Minutes of the last Meeting to be Approved** – Minutes of 9 June 2022 were **APPROVED** by 8 votes with 2 abstentions and duly signed.

78. **Planning Applications for Consideration**

1.1 **22/01303/TREE** T1 Norway Maple: Tree works, 1A Fairfields Drive, Ramsey PE26 1BT. Unanimously **APPROVED**, no further comment made.

1.2 **22/00764/HHFUL** Single storey side extension to house – The Cottage, Hollow Road, Ramsey Forty Foot. **APPROVED** by HDC prior to meeting.

1.3 **22/01108/HHFUL** Side and rear extensions to single storey dwelling, removal of carport – 7A Bury Road, Ramsey. Unanimously **APPROVED**. Proposed extension using existing footprint of the carport will not impact on street scene.

1.4 **22/01078/FUL** Erection of dwelling – Land between 226 and 232 Oilmills Road, Ramsey Mereside. Unanimously **APPROVED**, no neighbouring objections.

1.5 **22/01330/FUL** Proposed erection of 2 dwellings and the relocation of the access point following the demolition of the existing barn – Former 79 Ugg Mere Court Road, Ramsey St Marys. Unanimously **APPROVED**, no neighbouring objections.

1.6 **22/01327/HHFUL** Single storey side extension – The Old Chapel, Chapel Road, Ramsey Heights. Unanimously **APPROVED**, will not impact on street scene.

1.7 **22/00655/FUL** Part demolition and restoration of existing barn and erection of a new single storey dwelling – Land West of The Poplars, Daintree Road, Ramsey St Marys. Unanimously **APPROVED**, site large enough to accommodate proposed development.

1.8 **22/00731/OUT** Erection of two storey house – Land at 117 Herne Road, Ramsey St Marys. Unanimously **APPROVED**. Previously approved in 2018.

1.9 **22/01413/PIP** Application for permission in principle to convert former public house to 4 x 1 bedroom flats – 132 Great Whyte, Ramsey. **REFUSED** by 7 votes with 2 in favour and 1 abstention. Council was of the opinion that the property would be better suited for conversion to a pair of semi-detached houses.

2.0 **22/01451/HHFUL** Proposed single storey flat roof extension to rear – 14 Lime Road, Ramsey. Unanimously **APPROVED** no further comment made.

79. **Financial Matters**

d) Bank reconciliation figures to 30/06/22 – Noted

e) Financial Budget Comparison to 30/06/22 – Noted

f) BACS/Cheque list to be approved – Unanimously **APPROVED**.

g) Requests for funding:

(i) Discover Ramsey - Deferred

(ii) St Thomas a Becket Flower Festival - £150 donation unanimously **APPROVED**.

- (iii) Ramsey & District Garden Club - £100 donation unanimously **APPROVED**.
- (iv) Huntingdon Volunteer Centre - £4,000 donation unanimously **APPROVED** for one year.

80. Amenities, Highways, Leisure and Cemetery Items

- a) Slade Dyke – It was APPROVED by 9 votes in favour with 1 abstention to apply for the grant and accept liability for future maintenance.
- b) LHI - Wood Lane footpath. The Mayor had spoken to the Estate Manager and was awaiting their reply.
- c) Rivermill Flats – to obtain a quote for work on removing part of the wall.
- d) Replacement play equipment – Mayor to look into possibility of repairing.
- e) Cricket Club fencing – Unanimously **APPROVED** to accept the quote from Ramsey Fencing.
- f) Parks and Open Spaces Action Plan – Cllr Fendley presented a spreadsheet for future use and to act as a priority wish list. Working party to meet.
- g) Toilets – handwashing facilities. It was unanimously **APPROVED** to replace the units in both the Ladies and Gents.

81. Employment Working Party

Cllr Costello in her capacity as Chair of the working party gave a report on progress. Unanimously **APPROVED** to proceed with the advert.

82. New Civic Centre Update

- a) Work has been ongoing on removal of the render on the front of the building and the inspection pits requested by the structural engineer.
- b) As there was no financial nor personal gain involved it was unanimously **APPROVED** to appoint Cllr Corney as Project Manager going forward.

83. Town Mayor's and Clerk's correspondence

- a) Cllr Vacancies – Mr Conrad Maskell was unanimously co-opted to the Council.
- b) The Clerk presented two quotes from MSO Electrical regarding work in the Mortuary Chapel. One was urgent as the electrical board had been condemned. Both were unanimously **APPROVED**.
- c) St. Mary's play equipment – Cllr J Clarke declared a non-pecuniary interest. It was unanimously agreed that the Town Council purchase and own the play equipment.
- d) The Clerk had received an official invite for all Cllrs to the opening of the Pavilion on 26th July.

84. Attendances at meetings, organisations

The Mayor had attended Ramsey Carnival and Cllr Corney a meeting of the Middle Level Commissioners, The Council was awaiting a quote for the water point as agreed.

85. Date of Next Meeting

The next meeting of Ramsey Town Council will take place on Thursday 28 July 2022 at 7pm pending any plans. Next full Council meeting would be held on Thursday 11 August 2022.

Town _____ Mayor _____ Date _____